

User Guide for SLMC Online Applicant Registration and Submission

Dear Applicant,

Please use this guide as a reference to submit your application to Sri Lanka Medical Council.

Please **Sign in** login to your account.



User Guide for SLMC Online Applicant Registration and Submission

Insert your username and password

Tel : +94 112 691 848
Fax : +94 112 674 787

31, Norris Canal Road,
Colombo 10, Sri Lanka.

SLMC
Sri Lanka Medical Council

Existing User Sign In

E-mail
E-mail Address

Password
Password

[Forgot Password?](#)

[Sign-In](#)

Click here

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Select the Change membership button

Application Status

Additional Qualifications

Change Membership Select the Change Membership

Change Certificate of Eligibility

Certificate Requests

Other Requests

Renewal Requests

Degree Approval Examinations

Notifications

Complaints

My Login Details

My Details

Logout

Application	Reference No	Date Submitted	Approval Stage	Approval Status
Medical Practitioner - Provisional	[redacted]	26/08/2019	Successfully Registered as a Member	Reg No: [redacted]

Select the Registration Category as **Medical practitioner**

The screenshot displays the 'Change Membership' section of the SLMC online system. On the left, a sidebar contains the following navigation items: Application Status, Additional Qualifications, Change Membership (highlighted in blue), Change Certificate of Eligibility, Certificate Requests, Other Requests, Renewal Requests, Degree Approval Examinations, Notifications, Complaints, My Login Details, and My Details. The main content area is titled 'Change Membership' and features a dropdown menu labeled 'Registration Category' with the placeholder text '--Select a Registration Type--'. A callout box with a black border and red text points to the dropdown, stating 'Registration Type is Medical practitioner'.

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Fill the Application with required details and update.

Full Name	<input type="text"/>	
Name With Initials	<input type="text"/>	eg : M.K.T. Weerasinghe
Maiden Name (for females only)	<input type="text"/>	
Gender	<input type="text" value="Male"/>	
NIC	<input type="text"/>	eg : 123456789V or 123456789000 or N1234567
Passport No	<input type="text"/>	
DOB (yyyy-mm-dd)	<input type="text"/>	<input type="text"/>
Contact No.(Residence)	<input type="text"/>	
Contact No.(Mobile)	<input type="text" value="774137113"/>	
E-mail Address	<input type="text" value="tharindu.g1992@gmail.com"/>	
Address (House No.)	<input type="text"/>	eg : No. 123
Address (Street)	<input type="text"/>	eg : Old Fort Road
Address (City)	<input type="text"/>	eg : Nugegoda
Degree/Diploma Details		
Name of University/Institute *	<input type="text" value="GEORGIA - Tbilisi State Medical University"/>	
Degree/Diploma Obtained *	<input type="text" value="MBBS"/>	
Date of passing (MM/YYYY) *	<input type="text" value="02/2017"/>	
Date of completing ERPM exam	<input type="text"/>	

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1. Select the Application status and upload the required Documents.
2. Then press the submit button.

The screenshot shows a user interface with a sidebar menu on the left and a main content area. The sidebar menu includes items like 'Application Status', 'Additional Qualifications', 'Change Membership', etc. The 'Application Status' item is highlighted with a red circle and a '1' next to it. The main content area displays a table with columns: Application, Reference No, Date Submitted, Approval Stage, and Approval Status. The table has two rows. The first row shows 'Medical Practitioner - Provisional' with reference number 82250 and date 26/08/2019, with the approval stage 'Successfully Registered as a Member' and 'Reg No: 37718'. The second row shows 'Medical Practitioner' with reference number 84553 and date 11/05/2020, with the approval stage 'Application Received'. Below the table, there are buttons for 'Print Application', 'Edit Application', 'Upload Documents', and 'Select Interview Slot'. The 'Upload Documents' button is highlighted with a red circle and a '2' next to it.

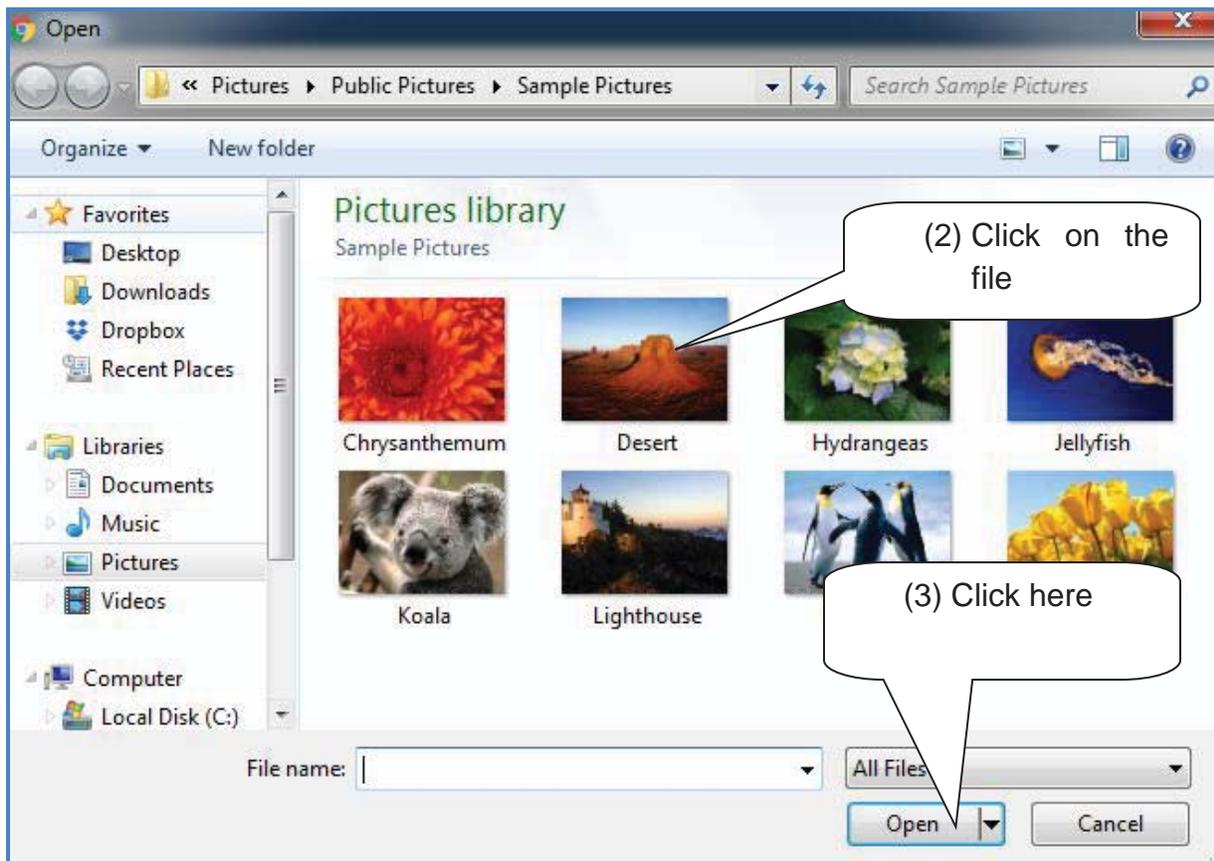
Application	Reference No	Date Submitted	Approval Stage	Approval Status
Medical Practitioner - Provisional	82250	26/08/2019	Successfully Registered as a Member	Reg No: 37718
Medical Practitioner	84553	11/05/2020	Application Received	-

1-Select the Application Status
2-Upload the Documents

Upload documents

(1) Click here to select the file

User	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
Bank Payment Voucher and Slip (PDF)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
A/L Certificate (PDF)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
Passport/s (PDF)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
Offer Letter	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>



User Photo (JPG)	<input type="button" value="Choose File"/> Koala.jpg	<input type="button" value="Upload"/>
Bank Payment Voucher and Slip (PDF)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
A/L Certificate (PDF)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
Passport/s (PDF)	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>
Offer Letter	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>

(4) Click here to upload

User Photo (JPG) - File has been Uploaded Successfully

Submitted User Photo (JPG)	Open Change
Bank Payment Voucher and Slip (PDF)	<input type="button" value="Choose File"/> No file chosen
A/L Certificate (PDF)	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
Passport/s (PDF)	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
Offer Letter	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>

Click here to change the file

(5) Once you have uploaded all files please click here

Upload Registration Documents

You have more pending uploads

If all documents are not uploaded this message will appear

Once you have uploaded all needed documents you can click in the submission button and logout.

You can check on the progress of your application by login to this portal and check the application status

Request an interview date

Login to your SLMC account and follow these steps

Application	Reference No	Date Submitted	Approval Stage	Approval Status		
Approval of Degree for ERPM Print Application	77005	11/09/2018	Application Received	-	Edit Application Upload Documents	Select Interview Slot

(01) Click here

Interview Date :

(02) Click here to view calendar

Interview Date :

Days with available interview dates will be visible here

(03) Click here to book and interview

Interview Date : 2018-02-14

Please Select an Interview Slot.

Interview Session 1
1 Applicants Per Slot

- 09:00 AM - 09:10 AM
- 09:10 AM - 09:20 AM
- 09:20 AM - 09:30 AM
- 09:30 AM - 09:40 AM
- 09:40 AM - 09:50 AM
- 09:50 AM - 10:00 AM
- 10:00 AM - 10:10 AM

(04) Click here to confirm the booking on your chosen date

All available interview dates will be displayed here in **Green**. Please click on the time that is convenient for you.

The following message will appear with your confirmed interview date and time.

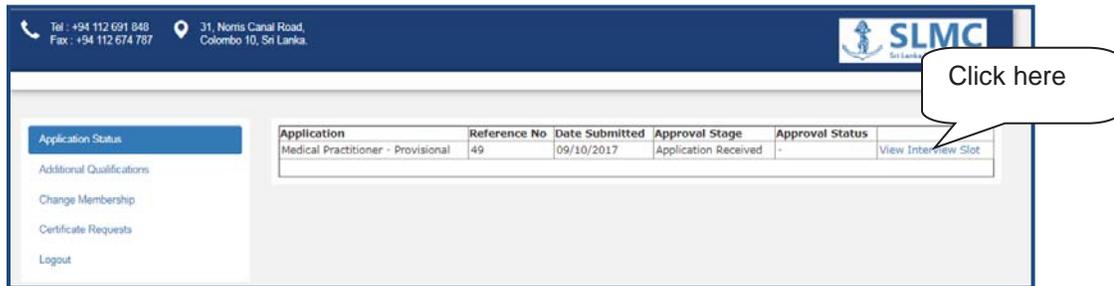
Interview Date : 14th February 2018
Sequence No : 1
Interview Slot : 09:00 AM - 09:10 AM

[Change/Cancel Interview](#)

Please note that once you submit this request the interview will be confirmed by SLMC staff through email & SMS. Please check those for the confirmation.

How to cancel / Change interview request

Step 01: Please login to your account and click on the “view interview slot” link.



Step 02: Click in the cancel or change button. Once you click this then the interview will be canceled and then if you need to book another date then please following the booking process mentioned before.

